PRIORITY 1: TACKLING INEQUALITY 2011/12 COMMITMENTS		
Commitment	Status/Update	Link
<ol> <li>Ensure that our children centres and nurseries are supported to provide the best start in life, having a focus on our most vulnerable families.</li> </ol>	ACHIEVED Work in our children's centres has focussed on improving outcomes for vulnerable families, for example the Triple P parenting programme and Family Learning.	Triple P council webpage: http://www.brighton- hove.gov.uk/index.cfm?request=c1185654
<ol> <li>Create a culture of collaboration between schools in order to raise standards, particularly in secondary schools.</li> </ol>	ACHIEVED A Secondary Schools Partnership is established, including all nine schools and academies in the city.	-
3. Redesign the way in which youth services are delivered to ensure young people have the opportunity to be active citizens through participating in community activities.	ACHIEVED A new commissioning strategy for services for young people has been produced.	Services for young people commissioning strategy (January 2012) <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000149/M00003</u> <u>320/AI00023674/\$ServicesToYoungPeople</u> <u>JointCommissioningStrategyversion101121</u> .doc.pdf
4. Co-produce with partners a city Child Poverty Strategy to ensure a co- ordinated approach across public, private and Community & Voluntary Sectors to reducing family poverty.	ACHIEVED The Child Poverty Strategy was presented to Cabinet and the Brighton & Hove Strategic Partnership and a city working group being established.	Child Poverty Commissioning Strategy (January 2012) http://present.brighton- hove.gov.uk/Published/C00000120/M00003 229/Al00025441/\$20120201103046_00152 6_0005031_CabinetReport9212Appendix1. doc.pdf
<ol> <li>Work with the advice sector to reconfigure services to tackle financial exclusion for families and adults on low incomes, especially those subject to</li> </ol>	ACHIEVED Following the Financial Inclusion report to Cabinet a Community Banking approach has been adopted to build on proposals for	Financial Inclusion progress report, Cabinet (March 2012) <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000120/M00003</u>

	multiple disadvantage.	an advice hub and pilots with city partners.	230/AI00026259/\$20120306161054 00179
			8 0006169 cabinetfinancialinclusionFINAL. doc.pdf
6.	Pay council employees a minimum living wage of £7.19 per hour and convene a commission on a living wage for the city.	ACHIEVED All council employees are now receiving a Living Wage of £7.19. The Living Wage Commission was convened in October 2011 and produced its final report in March 2012.	Living Wage Governance Committee report (September 2011) http://present.brighton- hove.gov.uk/Published/C00000119/M00003 243/Al00023229/\$Item32LivingWage.doc.p df Living Wage Commission Final Report (March 2012) http://www.brighton- hove.gov.uk/downloads/bhcc/living_wage_c ommission/Living_Wage_Commission_Rep ort_Final.pdf
7.	Actively support the development of community networks, shared values and co-operation within communities to support vulnerable adults.	ACHIEVED A database of existing activities is in place and work is ongoing to identify gaps and a model to support delivery.	-
8.	Ensure that major planning applications and key council decisions do not have a negative impact on the health of citizens.	ACHIEVED Reports to council and cabinet are required to state the public health implications of the proposals put forward.	-
9.	Create an inclusive Health & Wellbeing Board providing strategic leadership for the city and political accountability.	ACHIEVED A Shadow Health and Wellbeing Board was agreed in January 2012.	Health & Wellbeing Board Council report (January 2011) http://present.brighton- hove.gov.uk/Published/C00000120/M00003 228/AI00024031/\$20120118103619_00101 7_0004719_item163DraftHWBpaperforGov ernanceCommittee081212.doc.pdf

10. Reduce unauthorised encampments on sensitive sites by locating a new, permanent site for Gypsy and Roma Travellers.	ACHIEVED In March 2012 the Council gave landlord's consent for a new permanent traveller site at the existing transit site in Horesdean.	Location for a Permanent Traveller Site Cabinet report (March 2012) <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000120/M00003</u> 230/AI00025869/\$20120306094958_00166 8_0005968_PTSCabinetReportMarch2012. doc.pdf
11. Start a programme to fit solar photovoltaic panels on around 1,600 council homes to help cut Carbon Dioxide emissions and reduce residents' fuel bills.	NOT ACHIEVED Due to changes to national Feed-in Tariffs this commitment is no longer achievable. A business case for a smaller programme will be based on the new tariff rates.	Feed in Tariff Consultation Response Cabinet report (December 2011) <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000120/M00003</u> <u>227/AI00024687/\$20111121101450_00125</u> <u>3_0002948_ReportTemplateCabinet.doc.pd</u> <u>f</u>
12. Work with our council housing tenants, housing associations and co-operatives starting our four year '1000 homes programme', to help address the city's affordable housing shortage.	ACHIEVED Key pieces of work our '1000 homes programme' have so far identified viability for over 900 new affordable homes in the city.	-
13. Create a new Equalities and Inclusion Policy and action plan for the council to include wider social and economic inclusion.	ACHIEVED The new Equalities and Inclusion Policy was approved by Council in March 2012.	Equality and Inclusion Policy 2012-2015: http://www.brighton- hove.gov.uk/downloads/bhcc/equalities/Equ ality and Inclusion Policy 2012-15.pdf

PRIORITY 2: CREATING A MORE SUSTAINABLE CITY 2011/12 COMMITMENTS			
Commitment	Status	Update	
1. Redraft the Core Strategy to support the	ACHIEVED	City Plan council web page and link to	
new corporate priorities and outcomes,	The strategy has been redrafted and further	Cabinet report (May 2012):	

	in particular sustainable transport and housing delivery.	consultation will take place from May to June 2012. The final City Plan will go to Council in December 2012 for submission to the Secretary of State.	http://www.brighton- hove.gov.uk/index.cfm?request=c1148443
2.	With the business community create a new Economic Strategy, a blueprint for sustainable economic growth, and publish an investment prospectus.	PARTIALLY ACHIEVED The investment prospectus for the city is under development and will launch online in Summer 2012. The economic strategy will follow once the prospectus is complete.	-
3.	Launch the city's first eco-tourism strategy.	PARTIALLY ACHIEVED The approach for the eco-tourism strategy was agreed in February 2012. Work on implementation is underway.	Culture Recreation and Tourism Cabinet Member Meeting report (February 2012): <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000152/M00003</u> <u>914/AI00025931/\$CMMEcotourismFEBFina</u> <u>I2.doc.pdf</u>
4.	Produce the city's Climate Change Strategy for developing a low carbon city that is adapting well to climate change.	ACHIEVED The Climate Change Strategy was agreed in November 2011 by the Brighton & Hove Strategic Partnership.	Climate Change Strategy on the Brighton & Hove Strategic Partnership website: <u>http://www.bandhsp.co.uk/climatechangestrategy/</u>
5.	Reduce the Council's ecological footprint by installing solar photovoltaic panels on schools and council buildings, setting tough targets and working towards One Planet Living endorsement.	PARTIALLY ACHIEVED Changes to national Feed in Tariffs means that a smaller programme of installation is going ahead. The council has agreed to develop a Sustainability Action Plan toward achieving 'One Planet Council' status.	One Planet Council Cabinet report (April 2012): http://present.brighton- hove.gov.uk/Published/C00000120/M00003 231/Al00026511/\$20120411105514_00177 4_0006785_CabinetReportforOnePlanetCo uncildraft142.doc.pdf
6.	Develop a 'carbon budget' for the council to be reported alongside the financial budget, providing accountability in our carbon emissions from 2012/13.	ACHIEVED A carbon budget was set out alongside the council's financial budget 2012/13 and will be monitored during 2012/13.	Carbon Budget Appendix from 2012/13 Budget Papers: <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000120/M00003</u>

<ol> <li>Offer greater choice in how people move about the city, prioritising action in the new Local Transport Plan to support a fairer balance between all road users.</li> </ol>	ACHIEVED Nearly £6.5 million has been allocated for projects through the Local Transport Plan to maintain and renew the city's transport infrastructure and improve the transport network.	227/Al00023295/\$20111201104650_00135 8_0003393_CouncilCarbonBudgetsAppendi x6.doc.pdf 2012/13 Local Transport Plan Capital Programme Cabinet report (March 201): http://present.brighton- hove.gov.uk/Published/C00000120/M00003 230/Al00025611/\$20120305175135_00186 3_0005945_2012022318250900186300056 98150312CabinetLTPcapprogreportv3MPpl usAp.doc.pdf
<ol> <li>Begin establishing a coordinated programme of 20 mile per hour speed limits in consultation with residents.</li> </ol>	ACHIEVED Consultation on the programme begins in June 2012 and work on Phase 1, which includes the city centre, is anticipated for completion March 2013.	Environment Transport & Sustainability Cabinet Member Meeting report (May 2012): <u>http://present.brighton-</u> hove.gov.uk/Published/C00000637/M00003 <u>986/AI00026548/\$20120426074943_00189</u> <u>1_0007270_ReportTemplateCabinet_v1.do</u> <u>c.pdf</u>
9. Review the effectiveness and impact of current parking schemes on the city, for residents, businesses and visitors.	PARTIALLY ACHIEVED The City Wide parking Review is underway and results of public and stakeholder consultation will be reported in November 2012.	Environment Transport & Sustainability Cabinet Member Meeting interim report (May 2012): <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000637/M00003</u> <u>986/AI00027410/\$20120426114622_00201</u> 7_0007298_CabinetMemberMeetingReportf <u>orCityWideParkingReviewInterimReport_v1.</u> <u>doc.pdf</u>
10. Increase and make safer cycling in the city such as Old Shoreham Road and	ACHIEVED Construction of the Old Shoreham Road	Old Shoreham Road improvements webpage:

The Drive/Grand Avenue.	cycle lanes are due for completion by end of May 2012. Alterations to The Drive/Grand Avenue cycle lanes are complete.	http://www.brighton- hove.gov.uk/index.cfm?request=c1259134
11. Review the Municipal Waste Strategy and develop plans for a food waste collection and communal recycling trials, and implement a community composting scheme.	ACHIEVED A revised Waste Strategy has been approved by Cabinet and consulted on. Community recycling has been trialled, twelve community composting schemes have been put in place and a bid to develop food waste collections submitted for E.U. funding.	Waste Management Strategy review, Cabinet report (December 2011): http://present.brighton- hove.gov.uk/Published/C00000120/M00003 227/AI00022841/\$20111125092205_00118 4_0003152_CabinetReportforWasteStrateg yReviewFINALDec11.doc.pdf

# PRIORITY 3: ENGAGING PEOPLE WHO LIVE AND WORK IN THE CITY 2011/12 COMMITMENTS

Commitment	Otatus	Undata
Commitment	Status	Update
1. Improve the council's online offer to	ACHIEVED	Link to council website 'Do it now' online
residents by expanding the range of fully	More transactions can now be made on line	services
web-enabled transactions and make	including the Housing Benefit and Council	http://www.brighton-
progress towards a website that can be	Tax Benefit calculator and claim form and	hove.gov.uk/index.cfm?request=a11
personalised by the customer.	library lending of e-books and e-	
	audiobooks. Work on a more personal	
	website has commenced and is due for	
	completion by end of 2012/13.	
2. Support residents to self-serve and	ACHIEVED	Council Connect webpage:
access services more locally by	The number of libraries offering Council	http://www.brighton-
widening the Council Connect services	Connect increased from three in 2010/11 to	hove.gov.uk/index.cfm?request=c1241654
to more locations and venues across the	nine in 2011/12.	
city.		
3. Work with communities to provide them	ACHIEVED	Neighbourhood Governance cabinet report
with the power to directly influence	Two pilot areas have been established for	(May 2012):

services in their neighbourhood by piloting new approaches for neighbourhood governance.	Hollingdean and Stanmer ward and areas of Whitehawk and the Bristol estate, to begin in July 2012.	http://present.brighton- hove.gov.uk/Published/C00000120/M00003 232/AI00026992/\$20120501093008 00212 6 0007356 NeighbourhoodCouncilsCabine t10thMay.doc.pdf
Work with private sector and community and voluntary sector partners, and members of the community to trial new ways of bringing community forums and online forums together.	ACHIEVED The development phase of the 'We Live Here' project is running in Hangleton & Knoll and Brunswick wards and across the city with Black & Minority Ethnic communities.	Neighbourhood Governance cabinet report (May 2012): http://present.brighton- hove.gov.uk/Published/C00000120/M00003 232/AI00026992/\$20120501093008 00212 6 0007356 NeighbourhoodCouncilsCabine t10thMay.doc.pdf
Ensure school governing bodies are supported to engage with the council's priorities.	ACHIEVED A special meeting takes place each term for all school governors to discuss local and national priorities with senior council officers.	-
Explore how, through Scrutiny, we can improve the council's engagement with council housing tenants.	ACHIEVED A tenant 'innovation group' gave its recommendations for tenant scrutiny at the end of April 2012.	Housing Management Consultative Committee report (April 2012) <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000163/M00003</u> <u>304/AI00027376/\$20120420103404_00209</u> <u>7_0007139_HMCCReportofInnovationGrou</u> <u>pFINAL2.doc.pdf</u>
Remove restrictive terms and conditions from the council's online planning and licensing application registers and meeting webcast system.	ACHIEVED Terms and conditions have been removed.	-
 Have an open budget book.	ACHIEVED A significantly more detailed budget book has been published for 2011/12 and	Revenue Budget 2012/13 and Capital Programme 2012/13-2014/15: <u>http://www.brighton-</u>

	2012/13, as well as finance open data pages on the council website.	hove.gov.uk/downloads/bhcc/finance/budge 2012/Budget_Book_2012-13_v.4.pdf
		Fiinance Open data webpages http://www.brighton- hove.gov.uk/index.cfm?request=c1232374
<ol> <li>Most inclusive Budget setting process to date for 2012/13 budget.</li> </ol>	ACHIEVED Full proposals on the budget were published in December 2011 and were revised following scrutiny and other consultation in February 2012.	Budget Council Agenda and Draft Minutes <u>http://present.brighton-</u> <u>hove.gov.uk/ieListDocuments.aspx?Cld=11</u> <u>7&amp;Mld=3266</u>

#### PRIORITY 4: A RESPONSIBLE AND EMPOWERING EMPLOYER 2011/12 COMMITMENTS

Commitment	Status	Update
<ol> <li>To listen and reflect the views of colleagues, partners and Trade Unions in the development of the People Strategy.</li> </ol>	ACHIEVED Widespread engagement was undertaken and commitments arising from the conversation have been published.	Corporate Plan priority 'Responsible and empowering emplyoer': <u>http://corporateplan.brighton-</u> <u>hove.gov.uk/priority/responsible-and-</u> <u>empowering-employer</u> (To be updated following July Council)
<ol> <li>Continue to promote equality of opportunity through the refresh of our Equality and Inclusion Policy.</li> </ol>	ACHIEVED The Equality and Inclusion Policy has been published and an Implementation Plan for council employees is under development.	Equality and Inclusion Policy 2012-2015: <u>http://www.brighton-</u> <u>hove.gov.uk/downloads/bhcc/equalities/Equ</u> <u>ality_and_Inclusion_Policy_2012-15.pdf</u>
<ol> <li>Introduce a new policy to promote Dignity at Work.</li> </ol>	PARTIALLY ACHIEVED In response to staff feedback, we will review the 'Dignity at Work' procedure with trade unions and colleagues across the council to ensure that it is effective.	-

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<ol> <li>Implement a new policy for the management of attendance.</li> </ol>	ACHIEVED A new Attendance Management Procedure was agreed in March 2012.	Attendance Management Procedure Governance Committee report (March 2012): <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000119/M00003</u> 248/AI00026337/\$Item71AttendanceManag <u>ementProcedure.doc.pdf</u>
<ol> <li>Provide a minimum Living Wage for employees of the council.</li> </ol>	ACHIEVED All council employees now receive a living wage of £7.19 per hour.	Living Wage Governance Committee report (September 2011) <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000119/M00003</u> <u>243/AI00023229/\$Item32LivingWage.doc.p</u> <u>df</u>
<ol> <li>Through careful workforce planning, continue to take action to reduce the need for compulsory redundancies.</li> </ol>	ACHIEVED More than 100 applications were accepted for voluntary severance in 2011/12.	-
7. Help the organisation maintain its status and recognition as an 'Investor in People'.	ACHIEVED The council achieved reaccreditation for Investors in People in March 2012.	-
8. Deliver, in partnership, a successful city- wide community engagement learning programme.	ACHIEVED The programme has been established and brings together council employees, volunteers, public sector partners and Community and Voluntary Sector Groups.	-
<ol> <li>Complete the council's bi-annual staff survey.</li> </ol>	ACHIEVED The staff survey was undertaken from October to November in 2011 achieving a 50% response rate, the highest response rate to date.	-

10. Refresh our procedure for individual	PARTIALLY ACHIEVED	-
performance management.	A new framework of behaviours and skills	
	will be established for council employees	
	and a scored system of appraisal phased	
	from April 2013.	

# PRIORITY 5: A COUNCIL THE CITY DESERVES 2011/12 COMMITMENTS

Commitment	Status	Update
1. Improve the council's online offer to	ACHIEVED	Link to council website 'Do it now' online
residents by expanding the range of fully	More transactions can now be made on line	services
web-enabled transactions and make	including the Housing Benefit and Council	http://www.brighton-
progress towards a website that can be	Tax Benefit calculator and claim form and	hove.gov.uk/index.cfm?request=a11
personalised by the customer.	library lending of e-books and e-	
	audiobooks. Work on a more personal	
	website, has commenced and is due for	
	completion by end of 2012/13.	
2. Increase the integration of the council	PARTIALLY ACHIEVED	
website with back office systems to	A new system for managing customer	
manage customer information more	information through the council's website is	
efficiently.	currently being purchased.	
3. First in depth consultative approach to	ACHIEVED	Budget Council Agenda and Draft Minutes
setting council's budget for 2012/13.	Full proposals on the budget were published	http://present.brighton-
	in December 2011 and were revised	hove.gov.uk/ieListDocuments.aspx?Cld=11
	following scrutiny and other consultation in	7&MId=3266
	February 2012.	
4. First open book approach to council	ACHIEVED	Revenue Budget 2012/13 and Capital
budgeting.	A significantly more detailed budget book	Programme 2012/13-2014/15:
······································	has been published for 2011/12 and	http://www.brighton-
	2012/13, as well as finance open data	hove.gov.uk/downloads/bhcc/finance/budge
		novelgevian demnedation bried innanted budge

	pages on the council website.	t 2012/Budget Book 2012-13 v.4.pdf Fiinance Open data webpages http://www.brighton- hove.gov.uk/index.cfm?request=c1232374
<ol> <li>Introduce a Memorandum of Understanding to share support services across public organisations in the city.</li> </ol>	ACHIEVED The Memorandum of Understanding was agreed by the Public Service Board in November 2011.	
<ol> <li>Adopt open government license and make more council data available.</li> </ol>	ACHIEVED The license was adopted in October 2011 and implemented across the main council website.	Open Government Licence council webpage: <u>http://www.brighton-</u> <u>hove.gov.uk/index.cfm?request=b1000212</u>
<ol> <li>Develop an asset map of all council owned land and buildings including all major public partners.</li> </ol>	ACHIEVED The interactive map of council and other public sector assets is published on the council website.	Asset map on Property and Land pages on the council website: <u>http://www.brighton-</u> <u>hove.gov.uk/index.cfm?request=b1145624</u>
8. Bring all property management functions across the council together to ensure we are making the best use of all our land and buildings.	ACHIEVED The roll out of a new Corporate Landlord approach is underway and will be finalised by the end of 2012/13.	-
9. Share accommodation with two new partners.	ACHIEVED The Police are in the process of moving operations to Hove Town Hall and to share the council's new Customer Service Centre there. The Public Health team has moved into council premises at King's House, Hove.	Asset Management Fund 2012/13 Cabinet report (April 2013): <u>http://present.brighton-</u> <u>hove.gov.uk/Published/C00000120/M00003</u> 231/AI00025217/\$20120411120227_00057 <u>8_0006830_ReportTemplateCabinet.doc.pd</u> <u>f</u>

10. Reduce the council's electricity consumption and costs through improved energy management and by fitting photovoltaic panels on certain council buildings.	ACHIEVED Work is underway to reduce energy consumption at King's House and Trafalgar Street and Regency car parks. Photovoltaic solar panels are being installed at the Learning Development Centre in Moulsecoomb, Hove Town Hall and Bartholomew House.	-
11. Develop further the council's ISO 14001 environmental management system to reduce costs and improve resource efficiency.	ACHIEVED A standard approach to environmental management is being rolled out as part of the council 'work styles' programme.	_
12. Develop more robust sustainability indicators to more accurately monitor the council's performance.	ACHIEVED Data and reporting on staff travel and carbon emissions has been improved. Further developments are planned for 2012/13	-
13.Adopt new sustainable and ethical procurement standards.	ACHIEVED Sustainable procurement policies were agreed in January 2012 and a new Code of Practice for Equalities and Diversity Monitoring.	Sustainable Procurement Policy: <u>http://www.brighton-</u> <u>hove.gov.uk/downloads/bhcc/procurement/</u> <u>Sustainable_Procurement_Policy.pdf</u>
14. Improve the council's internal Environmental Champions network and staff engagement in sustainability.	ACHIEVED The Environment Champions scheme has been re-launched as part of the 'One Planet Council' internal communications campaign.	-